

**THE UNIVERSITY OF AKRON
COLLEGE OF NURSING**

COMMITTEE: Sigma Theta Tau, Delta Omega

DATE: 1/22/07

TIME: 5:30pm TO: 7:15pm

Membership: Joe Foley, Dina Dornack, Peg DiMarco, Barb Brunt, Cheryl Buchanan, Marie Bright-Cobb, Linda Shanks

Excused:

Minutes:

TOPIC	DISCUSSION	ACTION
Chapter Key Awards	<p>A copy of the Chapter Key Awards Criteria was distributed. Reviewed requirements. Joe and Dina put together a “cheat sheet” (attached to the minutes) Chapters are evaluated from July 1, 2005 to June 30, 2007 Need to tie this to the strategic plan</p>	
Criteria Evaluation Form Membership recruitment and Retention		<p>Dina will get info on membership recruitment Postcards will be sent to those on inactive list Dina has the contact to get a list of active and inactive members and Marie will contact those who are inactive</p>
	<p>Cheryl stated we need to show active members how membership benefits them so that they stay active Last 2 newsletters had calls for interns. Are we looking at how many members come to programs? We can incorporate email addresses into sign in lists and send emails Involvement of past chapter officers—we have a couple retired members who are involved (Joanne Baumgardner and Phillis Fitzgerald) Joe and Dina wrote out thank yous to member volunteers. Thank yous were reflected in previous newsletters.</p>	<p>Barb Brunt can get these Newsletters for the next meeting</p>
Publicity	<p>Publicity is an opportunity for us We have copies of “Children’s Progress,” a hospital newsletter that the community receives. We have publicity through this newsletter In July 2005, Peg DiMarco presented internationally We can put announcements in campus newspaper</p>	<p>Joe will write a letter to Eric Mansfield, WKYZ TV</p>
Professional	<p>We received letters from open M thanking us</p> <p>We have sponsored students to Germany. The application is online.</p>	
Leadership	<p>See how many of our members use VIP</p>	<p>Dina will check on how many members use VIP</p>

<p>Philanthropic activities</p>	<p>Dina did leadership programming</p> <p>Should have points Theresa Puckett did Chiron Mentoring Program.</p> <p>Chris Wynd ran for VP at the international level Can include ballot as membership recruitment/retention</p> <p>**Bring any documentation to the next meeting</p>	<p>Peg DiMarco will check on when Theresa did this</p>
<p>Open M Ministry</p>	<p>Open M ministry went well Student candidates also participated Expenses were minimal. Dina will bring in expense report next time</p> <p>Hot lunch will be Friday February 23rd for Open M Dina spoke with Bobby from the pantry today. The plan is for taco salads for lunch. This day will require about a 4 hour commitment.</p>	
<p>Programming</p>	<p>The winter dinner meeting and book signing (with other chapters) will be at Ursalin College on February 8th at 6pm.</p> <p>We will need additional items for the raffle along with the basket.</p>	<p>Joe will talk to Allison about this</p>
<p>Induction</p>	<p>Induction will be Sunday April 1st from 2pm – 4pm in the Ballroom at the Student Union Barb and Cheryl will download student info We will purchase cords for students</p>	
<p>Newsletter</p>	<p>The induction information will be put in the newsletter The deadline for nominations for awards needs to be March 1st The next research grant deadline is July 15, 2007</p>	
<p>Officers we will need</p>	<p>The offices that are due for replacements are: 1st Vice President Counselor Governance—3 elected members</p>	<p>Allison needs to put together the newsletter. Barb Brunt will send her the information</p>
<p>Treasurer's report</p>	<p>CD totals: \$9587.44 (18 month CD) \$11984.30 (18 month CD)</p>	

<p>Minutes and other info</p>	<p>\$20319.42 checking account balance</p> <p>We have information on Bookkeeping Services from International</p> <p>We do not have a place on the website to post minutes, bylaws, strategic plan, etc.</p> <p>Meeting adjourned at 7:15pm.</p> <p>Respectfully submitted,</p> <p>Linda Shanks</p>	<p>Dina will send an email to the finance committee. They need to re-convene before February</p> <p>Cheryl will ask John if we can set this up</p>
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