

**THE UNIVERSITY OF AKRON
COLLEGE OF NURSING**

COMMITTEE: Sigma Theta Tau, Delta Omega

DATE: 2/25/08

TIME: 5:00 pm TO 6:55 pm

Membership: Dina Dornack, Barb Brunt, Cheryl Buchanan, Marcia Cornell, Joe Foley, Marlene Huff, Lori Kidd, Karen Mascolo, Peg DiMarco, Therese Dowd, Maryhelen Kreidler, Patrice McCarthy, Linda Shanks, Sandra Siedlecki

Excused:

Minutes:

TOPIC	DISCUSSION	ACTION
Call to Order	Dina Dornack called the meeting to order at 5:00 pm.	
Introductions	Margo Yakumithis a KSU student was introduced to the Board by D. Dornack. Margie Ford, our new administrative assistant was also introduced.	
Minutes from Jan. 28,2008	Cheryl Buchanan moved to accept the minutes. Maryhelen Kreidler seconded the motion. A new calendar was also given to us by D. Dornack. Contact information for board members was also distributed to check for accuracy.	Minutes were accepted.
Treasurer's Report-Sandy Siedlecki	The treasurer's report is attached. The internal audit still needs conducted by S. Siedlecki, P. DiMarco and P. Crawford. D. Dornack sent letters thanking the following retired members for renewing their membership: Robin Tomin, Grace Duncan, Susan Cook and Patricia Vecchio.	
Old Business		
a. Combined Winter Program Summary-K. Mascolo	Approximately 125 people participated in the event with several students in attendance. The program went well. Expense report from Carol Huston and a bill from the Martin Center are still pending. Ashland was surprised they were not a co-sponsor. Dina sent the name and email contact K. Mascolo had for Ashland to to both Jackie Owens and June Patton for follow-up. D. Dornack congratulated K. Mascolo on organizing such a well attended event and thanked C. Buchanan and B. Brunt for their assistance with the event.	
b. Hot Lunch at OPEN-M Summary-Dina Dornack	The hot lunch had 16 members/student participants and was a great success. One participant was a potential nurse leader candidate and several students also participated. Chapter expenses were \$193.85 and they served 80 people. Next time we will add something related to health awareness on the tables.	
c. April Induction Ceremony- Barb Brunt/Cheryl Buchanan	B. Brunt reported that C. Buchanan sent out 208 invitations. Eighteen of them have already applied and 15 have paid. Inductees will need to pay for guests. The inductee will attend free of charge and will receive cords again this year. The script for induction was changed last year and Barb Brunt has the updated script. Induction is April 12 th , 9AM at the Martin Center. Dina and Margie will work on the invitations. Will send via email. Hard mailing will go to those without emails. Would like to have invitation sent by second week of March. A call for nominations needs to go out. M. Huff to create the call and D. Dornack will send out via email to membership. They will be awarded at induction. Dina asked if we have enough stationery for induction	Marlene Huff will send info to Dina and Marcia.

	<p>programs. They will look after the meeting. We do have plenty of cords. The certificates and program paper will be ordered together.</p>	<p>Marlene will write a letter to the students.</p>
<p>d. Germany Student Awardees/ Research Grant Submissions- Marlene Huff</p>	<p>We had three applications for Germany and one withdrew. Kelsey Buza and Amy Cunningham are the two students are sponsoring. Each will be awarded \$500. The application stated they have to submit a 300 word newsletter article afterwards.</p> <p>There were four research grant submissions. The committee has not met yet. There is \$6500 to award depending how the research committee decides to use it. Marlene will let us know the results at the March meeting. February 15, 2008 and September 15, 2008 are the deadlines for research grant submissions. There is \$6500 through June for this year's budget. September goes on next year's budget.</p>	
<p>e. Mentorship/Intern Program Development-Peg DiMarco</p>	<p>Peg stated that we pick strategic times that new grads want to come to our meeting. We will F/U in August and September with new grads and then again in September. Peg said we will invite the new inductees to the May meeting. Peg will draft a letter saying they are invited to attend the chapter meetings. We will give them a packet at induction.</p> <p>Peg DiMarco sent out a call for open board positions and has already had two respond. Cheryl Sadler and Wanda Franklin have responded. Dina suggested a few additions to describe some of the positions. D. Dornack to send call for open board position nominations to the membership via email.</p>	<p>Dina will look online for opportunities for new grads that we can support. If we sponsor someone they should then contribute something. Dina will think about this.</p>
<p>f. Web Site Task Force Updates- Marcia Cornell</p>	<p>Marcia has put this on hold for right now while Margie is getting oriented. She has not spoken with John Gurnack yet. Margie will also need to meet with John. Margie said she thought about the possibility of a forum board on the website. Many of the board members liked the suggestion. Maryhelen suggested calling it Sigma Theta Tau chats.</p>	<p>Dina, Marcia, and Margie will set up a time to meet with John Gurnack.</p>
<p>g. Service/Marketing Task Force Updates-Patrice McCarthy</p>	<p>The use of the logo on items beyond those provided needs to be approved by International Headquarters. Patrice asked the marketing department at the university and found that the symbol can be used without the type, but the type can't be used without the symbol. She has some choices for us to look at for the blanket. Once we decide what we like, it also has to be approved by the university. Patrice showed a sample of the blanket. She also passed around sample logos and asked for our 1st, 2nd, and 3rd choices.</p>	
<p>h. February Science Fair Results- Dina Dornack</p>	<p>Cassie Harrison, a 7th grader, won the Akron Science and Technology EXPO. Dina will send her a letter and invite her to the May program to tell us about the project. She will get the \$50 award at the May program.</p>	
<p>i. Region 10 Research Conference Planning-Dina Dornack</p>	<p>Chapters from Region 10 are in the early stages of planning a Research Conference slated for March/April 2009. D. Dornack to participate in a conference call scheduled March 5th.</p>	
<p>New Business</p>	<p>Marlene asked about transferring the remainder of the research money (about \$200) from Sheau's account to Peg DiMarco. They were working on the same project. Therese Dowd motioned this and Patrice seconded it. Peg and Sheau are going to disseminate the findings at MNRS and can use the money for this.</p>	<p>The motion carried.</p>

<p>Adjournment</p>	<p>The meeting adjourned at 6:40 pm. The next meeting will be March 24, 2008.</p> <p>Respectfully submitted, Linda Shanks</p>	
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