

**THE UNIVERSITY OF AKRON
COLLEGE OF NURSING**

COMMITTEE: Sigma Theta Tau, Delta Omega

DATE: 1/28/08

TIME: 5:10 pm TO 6:55 pm

Membership: Dina Dornack, Barb Brunt, Cheryl Buchanan, Marcia Cornell, Karen Mascolo, Peg DiMarco, Therese Dowd, Lori Kidd, Maryhelen Kreidler, Patrice McCarthy, Linda Shanks,

Excused: Sandra Siedlecki

Minutes:

TOPIC	DISCUSSION	ACTION
Call to Order	Meeting called to order by D. Dornack @ 5:10 pm.	
Minutes	Maryhelen Kreidler motioned to approve the minutes with corrections, seconded by Karen Mascolo.	Minutes were accepted.
Treasurer's Report-Sandy Siedlecki	The treasurer's report is attached. Sandy needs two members to assist with conducting an internal audit. She is checking with an accountant regarding an external audit.	Dina will contact Patti Crawford, a member of the chapter and a member of the finance committee. Peg DiMarco volunteered to assist.
	Patrice McCarthy reported that she has not received an invoice for the items purchased from International. Dina Dornack will look thru mail received at the College of Nursing and submit invoices to Sandy Siedlecki for payment. Patrice moved to accept the report. Maryhelen Kreidler seconded it.	Motion carried.
Old Business	The chapter dues summary from September 2007 – October 2007 was summarized by Dina Dornack. Forty two members renewed which included four retired members. Dina Dornack will send a letter to the retired members thanking them for their continued support of the chapter and include chapter event information.	
a. Combined Winter Program Updates-K. Mascolo	We have 41 people registered for the event. Registration form gives the option to sponsor a student. Discussion regarding how students will be chosen for sponsorship. Karen Mascolo let Cheryl Buchanan know how many sponsorships are available, Cheryl Buchanan can pick the students unless they have a specific student in mind. Karen has been contacted by STTI Foundation. The Foundation is going to pay for the reception prior to the dinner. The reception will be open to everyone. Karen will list all of the co-sponsors on the new flyer.	
	There will be a luncheon at Crave with Carol Huston and members of our Board prior to the combined winter program. Discussion occurred about who should be included. Patrice stated other chapters should be extended an invitation. Since there is a reception later at 5 pm, Barb said other chapters may find it difficult to also attend lunch, therefore, the lunch will include Delta Omega board members and Carol Huston. The chapter will pay for Carol's lunch.	

<p>b. Adopt a Family Christmas program-Dina Dornack</p> <p>c. Research Grant Submissions-Marlene Huff</p> <p>d. Survey of New Membership-Barb Brunt</p> <p>e. Administrative Assistant Position-Dina Dornack</p> <p>f. Mentorship/Intern Program Development-Peg DiMarco</p>	<p>Margaret Wineman and the CNOs from the area hospitals will take Carol Huston to breakfast and Margaret can bring her back to the college. Karen Mascolo will format a letter to invite them to breakfast. They will check out the Sheraton in Cuyahoga Falls as a potential breakfast site. Margaret will pick up Carol Huston for breakfast at 8:30 am and bring her back after breakfast, give her a tour, meet with Kathy Ross-Alaolmolki, see the Center for Nursing with Annette Mitzel. Lunch will be at 12:30 pm. Dina will send out an email to ask who can attend lunch. Cheryl Buchanan volunteered to get Carol to lunch at Crave.</p> <p>Karen received an email from Youngstown State regarding having a table to sell items for Ways and Means. If we say yes to one chapter we should offer it to others. Discussion occurred. Karen moved that we vote. Three voted for, nine were against.</p> <p>The event went very well. Fourteen people sent financial contributions and nine people participated in the wrapping of gifts at OPEN-M. We successfully sponsored two families. Discussion occurred about other activities we could participate in for the future.</p> <p>Marlene Huff reported that currently there are no submissions for the February research grants. The deadline is February 15th. Therese Dowd asked if it is possible for students to apply for a scholarship for the Germany trip. Dina said we can use the same deadline. Students can send the application to Marlene Huff. In the past we didn't give money until after the student gave the report, but students need the money prior to going. Dina said we can give the money beforehand this time, but they need to understand that they need to give a report afterward in the form of a 250-300 word newsletter article. We will set a deadline or they will have to return the money. We will have the students sign an agreement. Marlene moved that we offer a special project monetary award of \$500 each for two students and have them write a newsletter article of 250-300 words. Patrice seconded the motion.</p> <p>Therese has a student (Carrie Majka) who had a poster accepted to a National Meeting in Denver for her honor's project. Can we support her? Barb Brunt moved that we support her with \$200 and have her present at the May Program. Seconded by Lori Kidd.</p> <p>Barb Brunt submitted copies of the survey distributed to new members including the results of the survey. (see attached). Dina Dornack thanked Barb for her efforts with the survey.</p> <p>Of the names brought forward to Dina at previous meetings, two were not interested and the other she never heard back from. Marcia Cornell's sister (Margie Ford) is interested in interviewing for the position. With her current work schedule she could attend our meetings, but would be a little late. Patrice suggested a couple of people interview her.</p> <p>Marcia Cornell and Peg DiMarco met at the end of December and discussed ideas about the Mentorship/Intern Program. They will send out a letter or postcard to members to assess interest in mentorship opportunities. The idea includes both a "support group" concept for new graduates and something for students. They will match people who want to be mentors and mentees.</p> <p>The support group meetings for new grads would be in August/September, again in January/February, and again in April or May. Will try to conduct the first "support group" after the April induction ceremony.</p>	<p>It was decided that there will be no Ways and Means tables at the winter program.</p> <p>Motion carried.</p> <p>Motion carried.</p> <p>Patrice McCarthy and Dina Dornack will set up an interview Margie Ford and report progress to the board.</p>
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	<p>Barb Brunt suggested mentorship might be a good topic for the Spring Program in May.</p>	
<p>g. Web Site Task Force Updates</p>	<p>Nothing to report. Marcia still needs to get together with John Gurnak from the University of Akron.</p>	
<p>h. Service/Marketing Task Force Updates</p>	<p>Patrice brought the items purchased to share with the board. These items will be available at Induction in April.</p>	
<p>New Business</p>		
<p>a. Hot Lunch at OPEN-M-Dina Dornack</p>	<p>This event will be Friday, Feb. 22nd. Set up 9:30-11:30, the community will arrive between 11:30 and 1:00. We will need help for clean up until approximately 1:30. Email with flyer will be sent to membership and the student leadership from the Collegiate Nursing Club.</p>	
<p>b. April Induction Ceremony/ Pilot Program Participation- Barb Brunt</p>	<p>Induction will be April 12th at the Martin Center, 9am breakfast, 10am induction. Student will not pay, but other guests will be \$15.</p> <p>Barb Brunt never received a response back from International regarding participation in the Pilot Program Barb will follow up and report back.</p>	
<p>c. Region 10 Research Conference Planning-Dina Dornack/Karen Mascolo</p>	<p>Not much has been done yet. Jane Evans from the Toledo Chapter is heading the task force. The Research Conference will be late March or early April of 2009. Dina will keep us posted.</p>	
<p>d. Science Fair Participation- Dina Dornack</p>	<p>The Akron and Western Reserve District Science Fairs will be held on Saturday, Feb, 23rd and Saturday, March 15th. We can participate as judges and provide an award with a monetary gift for the medicine and health category. We've participated in the past and would like to continue to do so. Dina asked for volunteers to judge the medicine and health category for our award. Discussion regarding ability to send someone to judge the competition. Barb suggested supporting them financially. We will let them judge the medicine and health category and we will give \$50 for each award. Dina to contact Rick Buchanan regarding our participation.</p>	
<p>e. Chapter Key Award Next Biennium-Dina Dornack</p>	<p>See attached criteria. It appears that we need to have four programs a year now. Submission will now be electronic. Dina stated we will have to look at the criteria as it may change the strategic plan. Further discussion tabled for next meeting due to time</p>	

Monthly Responsibility Calendar/Checklist	Dina will update and distribute the monthly responsibility calendar and checklist.	
Strategic Plan	May need updated to meet the needs of the Chapter Key Award. Further discussion tabled for next meeting due to time	
Announcements	Nichole Kinn from the burn unit at Children's is developing a team to walk in a three day walk for breast cancer. She is extending the invitation to Sigma Theta Tau members. Dina will forward Nichole's invitation via email to the membership.	
News from International	September 25 th -27 th is Leadership Academy in Indianapolis. Need to start thinking about who we'd like to have attend.	
Newsletter Submission Deadline	Marcia needs newsletter submissions. Dina to send an email reminder to the board to submit newsletter items to Marcia ASAP.	
Adjournment	<p>The meeting adjourned at 6:55 pm. The next meeting will be February 25, 2008.</p> <p>Respectfully submitted,</p> <p>Linda Shanks</p>	