

**THE UNIVERSITY OF AKRON  
COLLEGE OF NURSING**

**COMMITTEE: Sigma Theta Tau, Delta Omega**

**DATE: 3/24/08**

**TIME: 5:10 pm TO 6:45 pm**

**Membership:** Dina Dornack, Barb Brunt, Cheryl Buchanan, Marcia Cornell, Marlene Huff, Lori Kidd,, Peg DiMarco, Maryhelen Kreidler, Linda Shanks, Sandra Siedlecki

**Excused:** Joe Foley, Karen Mascolo, Thesese Dowd, Patrice McCarthy

**Minutes:**

TOPIC	DISCUSSION	ACTION
<b>Call to Order</b>	Dina Dornack called the meeting to order at 5:10 pm.	
<b>Introductions</b>		
<b>Minutes from Feb. 25,2008</b>	Maryhelen Kreidler moved to accept the minutes. Barb Brunt seconded the motion.	Minutes were accepted with one correction.
<b>Treasurer's Report-Sandy Siedlecki</b>	The treasurer's report is attached. We currently have \$47,268.11. We spent \$12,766.90 and our budget is \$22,000. Discussion regarding purchase of CD disks for the archivist and a zip drive to give to the next treasurer. Sandy Siedlecki motioned that she be authorized to buy CDs and a zip drive. Maryhelen Kreidler seconded the motion.	Motion carried.
<b>Old Business</b>		
a. Combined Winter Program Expense Report-K. Mascolo	Report provided by D. Dornack. See attached expense report from the event. Revenue was \$3625. Expenses were \$5235.63. Each of the other five participating chapters owe us \$241.98.	
b. April Induction Ceremony- Barb Brunt/Cheryl Buchanan	B. Brunt reported that 208 invitations were sent to prospective members. 43 have confirmed, 25 are attending induction with 37 guests. We have 6 new nurse leaders members that have been invited to the induction ceremony. Barb needs help with registration and help with lining up the inductees. Peg and Margie will help with registration. Discussion regarding purchase of a corsage for Kathy Ross-Alaolmolki. Patrice will bring the cords and the Ways and Means items. Margie will make the name tags for existing members attending and the inductees.	
c. Research Grant Submissions/Induction Awardees- Marlene Huff	M. Huff reported that a meeting is scheduled for Wednesday at which time the research grants and honor awards will be selected. Once the induction awardees are notified, Marlene will notify Barb, Cheryl, and Margie. Barb can then ask them personally if they will be attending the induction. We have \$6500 available for research grants. In addition to the research awards two awards also have a monetary award attached.	

<p>d. Mentorship/Intern Program -Peg DiMarco</p>	<p>Peg said that she is going to send out a letter to all the new inductees, inviting them to our May meeting and there will be support groups after our September meeting and after our January meeting. She will also send a calendar of events and the names of the current board with their email addresses. It was suggested that a packet of information be given at the induction ceremony regarding the chapter. Dina to forward documents to Peg.</p>	
<p>e. Web Site Task Force - Marcia Cornell</p>	<p>Dina is having trouble getting the newsletter posted to the website. Marcia will email the newsletter to Peg and Peg will email the newsletter to Sheau in Florida and see if she can post it. Had additional conversation regarding difficulty contacting J. Gurnak for assistance with this.</p>	
<p>f. Service/Marketing Task Force Updates-Patrice McCarthy</p>	<p>Need to follow-up with Patrice regarding the purchase of blankets. Patrice will have items for purchase at the Induction Ceremony. Peg reported that Patrice was having difficulty getting in touch with Joan Staff. Peg asked if someone can call her. Dina to call Joan regarding past archivist documents. Dina still plans to contact the Akron Beacon Journal to see about getting something in about the inductees during Nurses' Week.</p>	
<p>g. March Science Fair Results- Dina Dornack</p>	<p>Dina said the science fair winner from the Western Reserve district was a high school student. She is sending out formal letters to the two winners inviting them to have their projects set up at the May 19<sup>th</sup> meeting. They were invited to come and bring two guests. Dina will send the award information to Marcia for the newsletter.</p>	
<p>h. Region 10 Research Conference Planning-Dina Dornack</p>	<p>Evidenced-Based Research Program to be held on March 21, 2009 in Michigan. During the last conference call there was discussion regarding a call for student abstracts for podium presentation. Dina sent an email to the Foundation regarding funding opportunities and is waiting a response. Jane Evans for Zeta Theta is coordinating the conference planning committee. Dina thinks the conference is going to be at Wayne State in Detroit.</p>	
<p>i. Chapter Key Award Files- Dina Dornack</p>	<p>Margie and Dina will start working on these after induction.</p>	
<p>j. Chapter Bylaws 2007-2009-Dina Dornack</p>	<p>Lori Kidd handed out the chapter bylaws (see attached). Changes were reviewed. These bylaws need to be voted on at the business meeting in May. They will be sent out electronically 30 days prior, with notification of the business meeting. Dina will send notification via the listserv.</p>	
<p><b>New Business</b></p>		
<p>a. May Business Meeting/Spring Program-Karen Mascolo</p>	<p>A call for presenters was posted to the listserv for the May Business Meeting/Spring Program. Karen has received two abstracts so far and has accepted them for presentation. Dina will send a reminder to the listserv and also let Nancy Panthofer know at Akron General. She is the Director of Staff Development and Nursing Research. Will need to discuss the agenda at the April Meeting. Barb noted that typically a brief annual report is provided by each board member. A template is available online. Marlene extended an invitation from the university to do the continuing education. It will take about 2 weeks to get approval. Marlene can submit the info.</p>	

<p>b. Ballot-Peg DiMarco</p> <p><b>Monthly Responsibility Calendar/Checklist</b></p> <p><b>Strategic Plan</b></p> <p><b>Announcements</b></p> <p>a. News from International</p> <p>b. Newsletter</p> <p><b>Adjournment</b></p>	<p>Peg provided a report on the ballot. Barb (president-elect), Patti Crawford (treasurer), Carrie Scotto and Patrice McCarthy (archivist), Cheryl Sadler, Sandra Siedlecki, and Carolyn Sutter (leadership succession committee). We still need someone for second vice-president.</p> <p>Dina completed an analysis of the inactive and active membership lists. She found 13 inactive members had renewed their membership.</p> <p>The next Create the Future Newsletter submission is due tomorrow. Barb will complete the submission.</p> <p>Dina will create a Save the Date for the May Program to be distributed at the Induction Ceremony.</p> <p>Typically, the board determines who should receive an outstanding chapter contribution award. Peg DiMarco nominated Dina and Barb. Marlene Huff seconded it.</p> <p>No discussion.</p> <p>None provided.</p> <p>Will continue to work on getting posted to the website.</p> <p>Dina reported that K. Mascolo had suggested Kay Francis as the pre-conference speaker for October Pediatric Nursing Conference. Her topic would be on humor and resilience in nursing.</p> <p>Rita Klein invited Dina to the Senior Leadership Forum on April 2, 2008. Linda Shanks will also attend.</p> <p>Sandy Siedlecki is recruiting exhibitor sponsors for the Cleveland Clinic Research Conference on May 8th. The cost is \$250. Peg moved that we support the event by having a \$250 exhibitor table. Barb seconded the motion. Marlene mentioned possibly splitting the table with the University. They will discuss this.</p> <p>The next meeting will be April 28, 2008.</p> <p>Respectfully submitted, Linda Shanks</p>	<p>Motion carried.</p> <p>Motion carried.</p>
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