

**THE UNIVERSITY OF AKRON
COLLEGE OF NURSING**

COMMITTEE: Sigma Theta Tau, Delta Omega

DATE: 5/21/07

TIME: 5:30 pm TO:6:45 pm

Membership: Joe Foley, Barb Brunt, Cheryl Buchanan, Peg DiMarco, Dina Dornack, Patrice McCarthy, Sandra Siedlecki, Linda Shanks

Excused: Marie Cobb, Karen Mascolo, Allison Scott

Minutes:

TOPIC	DISCUSSION	ACTION
Minutes	Barb Brunt moved that we accept the minutes. Seconded by Sandy Siedlecki	Minutes were accepted.
Chapter Key Award	Will break up into three groups to work on the Chapter Key Award after a short meeting this evening.	
Dina Dornack's report	Open M: There was a \$375 contribution made and the chapter matched it for a total donation of \$750. The Nurse Leader process was revised. All nurse leader applicants now go to the chapter for review first. When we go to the convention this fall the top 5 Key Chapter Awards will be considered for a Founder's Award.	
Barb Brunt's report	Barb reported that there is a new intern editor (Marcia Cornell) for the newsletter and invited her to the transition meeting. Barb is still waiting for the president's report and the awards information from Marlene Huff.	Dina will let Barb know if there are any deficiencies in the newsletter.
Sandy Siedlecki's treasurer's report	The treasurer's report is attached. \$660 was collected for induction. Barb Brunt moved that we pay \$540 for the three year rate to be bonded. Patrice McCarthy seconded it. The motion carried. The fiscal year aligns with the timing of the biennium. Patrice McCarthy motioned that we purchase two one-year \$2,500 CDs (total of \$5,000) and leave it to the judgment of the finance committee to purchase a third CD. Cheryl Buchanan seconded it. The motion passed.	

<p>Cheryl Buchanan</p> <p>Patrice McCarthy</p>	<p>Asked if anyone got a thank you from Jennifer Davis. She will look for a bank statement to fax to Sandy Siedlecki.</p> <p>Discussed what to do with pictures from induction. Raised the issue of whether it is ethical to post pictures without permission. We need a signed consent to post pictures. Next time we will have a permission form and a system to identify the inductees. Cheryl Buchanan and Marlene Huff will work on identifying them and send them a letter letting them know their pictures are available and we can send it as an attachment if they are interested. Sandy said there are four or five letters online. The Administrative Assistant can send the letters.</p> <p>Patrice McCarthy needs copies of the minutes from committee meetings.</p> <p>Discussion occurred that Patrice needs committee meeting and board minutes in hard copy and online. She also needs auditors reports. Also official publications, etc. Also the yearly report needs to go in the archives.</p> <p>The ballot is online.</p> <p>The next meeting will be June 25, 2007 at 5:30 pm</p> <p>Respectfully submitted,</p> <p>Linda Shanks</p>	
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