

**THE UNIVERSITY OF AKRON
COLLEGE OF NURSING**

COMMITTEE: Sigma Theta Tau, Delta Omega

DATE: 10/27/08

TIME: 5:00 pm TO

Membership: Dina Dornack, Barb Brunt, Cheryl Buchanan, Peg DiMarco, Margie Ford, Wanda Franklin, Lori Kidd, Cheryl Sadler, Linda Shanks, Paula Thrasher, Darlene Wredberg

GUESTS: Casey Simon (Professional Role Development Student)

Excused: Rose Beeson, Marcia Cornell, Therese Dow, Sandy Siedlecki

Minutes:

TOPIC	DISCUSSION	ACTION
Call to Order	Dina Dornack called the meeting to order at 5:00 pm.	
Introductions	Introductions were made to visiting guests listed above.	
Approval of Minutes	The minutes from October 27, 2008 were reviewed. Barb Brunt moved to approve the minutes. Paula Thrasher seconded the motion.	Minutes were approved.
Treasurer's report- P. DiMarco a. Inventory Report of Ways and Means Items—C. Sutter	Copy of treasurer's report is attached. Total of all account balances is \$49,670.75. Total outstanding checks are \$2031.38. Deposits were made from Sigma Theta Tau for \$10,192.13 and the program for \$598. Checking account balance is \$16,472.68. We were bonded for three months. International hasn't reimbursed us for guests yet. Peg DiMarco will check on this to see if they have done this already and it was on the last deposit. Joe Foley's name is still on CDs. We need to get this changed.	Peg DiMarco will see if this was in the last deposit. Dina will follow up with Joe about CDs.
<u>Old Business</u>		
Mentorship/Intern Program (Leadership Extern Experience) – W. Franklin	Dina Dornack is still planning on doing the mentorship in January following our board meeting and will send out an email to the membership. Wanda Franklin was mentored as a leadership extern and went to a leadership conference and helped with the key award. She suggested an internship for a senior who was inducted as a junior and also an externship for a graduate student.	D. Dornack will email the membership. W. Franklin will think more about how we should do this. She will have a proposal for the program in January.
Web Site Task Force – M. Cornell/L. Shanks	Marcia was unable to attend and we will discuss information about maintaining our own website in January.	
Region 10 Research Conference Planning – D. Dornack	See attached handout for planning information. It is moving along well. Tomorrow they are going to establish the venue location. We said we will donate \$500 for the event. Should we wait until they are further along with their planning. Consensus was to wait.	

<p>Fall Program Summary – D. Dornack</p>	<p>Expense summary: Total expenses \$1916.55. Total income \$1260.00. Final total chapter expenses \$656.55. Still pending—a check from Children’s hospital for \$425. Dina has two checks to deposit still from that event.</p>	
<p>Global Health Task Force Development – D. Dornack</p>	<p>Therese Dowd has been trying to contact international to see how to induct an international nurse leader. She hasn’t heard back yet. Darlene contacted someone in Sweden, but most nurses are not BSN prepared.</p>	<p>Dina will send an email to survey the membership about what is already being done that we can connect with.</p>
<p>Chapter Key Award—D. Dornack/B. Brunt</p>	<p>Dina will email the membership. She thinks we should submit, but some of the criteria have changed and she will get info from the membership. We can start submitting online this month.</p>	<p>Dina will bring info back in January.</p>
<p>Collegiate Nursing Club Mtg—M. Kreidler/W. Franklin</p>	<p>Wanda Franklin said the meeting went well. She and Maryhelen Kreidler spoke with the Collegiate Nursing Club.</p>	
<p>Student Information Session—C. Buchanan/P. Thrasher</p>	<p>Paula Thrasher said three students stayed for the meeting. About four more came in the for information. It was \$48.71 for the expenses. Will stick to a lunchtime slot in the future. It was suggested that an email be sent in February stating that invitations just went out, and to be aware that they need to do something with it. Student Affairs sends a newsletter. Maybe they can put something in saying that invitations will soon go out to those who have met the criteria. Darlene said we need to inform them how important it is for their future, such as clinical ladders, magnet hospitals, etc.</p>	<p>Wanda will let Paula and Cheryl know when submissions are due for the Student Affairs newsletter.</p>
<p>Open-M Adopt a Family Program—D. Dornack</p>	<p>Dina said the program will be the same as in the past. We have a family of nine. Mom and Dad. Mom was recently laid off and they have seven children. Open-M asks for something at \$25 per person. Dina asked if we can deliver items to the family. On December 9th there will be a lot of items donated that need wrapped. The 18th of December is their distribution day.</p>	<p>Dina will let her know that we definitely want to sponsor the family</p>
<p>Winter Program Planning—D. Wredberg</p>	<p>Dina spoke with one of the educators (Mary Mondozi) for the burn center. She would be interested in speaking. Darlene suggested talking about services in the community if we want to have a few different things. Maybe info about what we can provide to the community for those without insurance. Information to our nursing community about what can help them in their practice. Maybe three 20 minute presentations.</p>	<p>Dina will check on availability in the first week of March for the Considine Building and get back with Darlene. She will send out an email to the members for ideas of presenters/agencies.</p>

<p><u>New Business</u></p> <p>Email to Membership—D. Dornacki</p> <p>Open-M Hot Lunch Date— D. Dornack</p> <p>Letters to CNO’s/Nurse Leader Membership—D. Dornack</p> <p>Monthly Responsibility Calendar/Checklist</p> <p>Strategic Plan</p> <p>Announcements</p> <p> a. News from International/Region</p> <p> b. Newsletter—Next Submission Date</p> <p>Adjournment</p> <p>Next Meeting</p>	<p>Dina will get the email out as noted above. Also she will mention the research submission dates.</p> <p>The date is Friday, January 23rd. Dina will have her secure the date.</p> <p>Dina is sending letters to CNO’s to recruit Nurse Leaders.</p> <p>Going well</p> <p>People have gone inactive and Dina forwards list to Margie to send a letter to. Margie will need to check online to make sure these people haven’t renewed.</p> <p>The newsletter submission date is at the end of January 26th.</p> <p>The meeting adjourned at 6:40 pm.</p> <p>The next meeting will be January 26, 2009 from 5:00 pm to 6:30pm.</p> <p>Respectfully submitted,</p> <p>Linda Shanks</p>	<p>Margie will look up inactives online.</p>
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